



## NASARAWA STATE OF NIGERIA

# NASARAWA STATE WATER BOARD

Shendam Road P. M. B. 15, Lafia Nasarawa State.

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*Office Hours: 8:00am - 4:00pm (Mondays – Fridays)*

### PROCEDURE FOR DRILLING A BOREHOLE IN NASARAWA STATE

This process is established under the **Nasarawa State Water Resources Law**, which regulates water usage, conservation, and borehole drilling activities across the state. The **Nasarawa State Water Board (NSWB)** is responsible for granting approvals, ensuring compliance, and monitoring borehole installations to prevent groundwater depletion and environmental degradation.

All individuals and businesses seeking approval to drill a private borehole in Nasarawa State must follow the process outlined below.

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## Step-by-Step Procedure

### Required Documents

Applicants must submit the following documents:

- **Proof of Ownership or Lease Agreement** for the land where the borehole will be drilled.
- **Environmental Impact Assessment (EIA) Report** (Required for commercial or industrial boreholes).
- **Technical Feasibility Report from a licensed geologist or hydrogeologist.**
- **Completed Borehole Drilling Application Form** (Available at the NSWB office or [online](#))
- **Payment Receipt** for applicable fees.

### Step 1: Application Submission (*Processing Time: 1-2 Working Days*)

- Applicants must submit a **formal application letter** addressed to the **Managing Director, Nasarawa State Water Board (NSWB)**.
- The letter must include:

- **Proposed location** of the borehole.
- **Intended use** (domestic, agricultural, or industrial).
- **Estimated depth** and **technical specifications**.
- Submit the application **physically** at the NSWB Headquarters in **Lafia** or any designated **zonal office**.
- An **acknowledgment of submission** will be sent via **email, SMS, or phone call**.

### **Step 2: Payment of Fees (*Processing Time: Immediate upon payment confirmation*)**

- Applicants must pay the applicable fees through the **Nasarawa State Central Billing System** using the following steps:
  1. Visit <https://nasarawaigr.com/c/register>.
  2. Click on **Generate Invoice**.
  3. Select **Borehole Drilling Permit** as the payment category.
  4. Complete payer details and confirm the invoice amount.
  5. Pay using the invoice number (BIN: \*\*\*\*\*) through **bank transfer, POS, or online banking**.
  6. Download and print the payment receipt for submission.

<b>Fee Category</b>	<b>Amount (₦)</b>
Borehole Registration Fee (Domestic Use)	10,000
Borehole Registration Fee (Commercial)	50,000
Environmental Impact Assessment (EIA) Fee	30,000
Hydrogeological Survey Review	20,000
Drilling Companies Licensing Fee	100,000

- Payment receipts must be attached to the application before submission.

### **Step 3: Site Inspection (*Processing Time: Within 7-10 Working Days After Payment Confirmation*)**

- NSWB officials will conduct a **physical inspection** of the proposed site to:
  - Assess **zoning and environmental safety standards**.
  - Verify **groundwater sustainability**.
  - Ensure **compliance with state regulations**.
- A detailed **inspection report** will be prepared, and recommendations will be made.

### **Step 4: Approval & Permit Issuance (*Processing Time: 10-15 Working Days After Inspection*)**

- Upon successful inspection, the **Nasarawa State Water Board** will review the findings and **grant the drilling permit**.
- The permit will outline:
  - Approved drilling depth.
  - Compliance requirements.

- Any additional conditions for safe borehole operation.
- Applicants will receive a **notification via phone, SMS, or email** to collect their permit from the NSWB office.

### **Step 5: Post-Drilling Inspection & Certification (*Processing Time: 7-10 Working Days After Drilling Completion*)**

- Once the borehole is drilled, NSWB officials will conduct a **final inspection** to:
  - Ensure **water quality meets health and environmental standards**.
  - Verify **proper casing and sealing** of the borehole.
  - Confirm **compliance with approved specifications**.
- A **Borehole Certification** will be issued upon successful inspection, authorizing its operation.

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**Contact Information** For inquiries or assistance, contact:

- **Phone:** 08032645398, 08036538334
- **Email:** [waterboard@nasarawastate.gov.ng](mailto:waterboard@nasarawastate.gov.ng)
- **Office Hours:** Monday–Friday, 8:00 AM–4:00 PM (Excluding public holidays)
- **Address:** Shendam Road P. M. B. 15, Lafia Nasarawa State.

**Signed:**

General Manager

**Nasarawa State Water Board**  
31 December 2023